



**INNER NORTH WEST COMMUNITY COMMITTEE – CONSULTATIVE MEETING
HEADINGLEY & HYDE PARK, LITTLE LONDON & WOODHOUSE, WEETWOOD**

Meeting to be held remotely* on 15 July 2021
At 6.00 p.m.

Councillors:

A Garthwaite – Headingley & Hyde Park;

J Pryor – Headingley & Hyde Park;

N Walshaw – Headingley & Hyde Park;

J Akhtar (Chair) – Little London & Woodhouse;

K Brooks – Little London & Woodhouse;

A Marshall Katung – Little London & Woodhouse;

J Bentley - Weetwood;

E Flint - Weetwood;

C Howley - Weetwood;

Note to observers of the meeting: To remotely observe this meeting, please click on the 'To View Meeting' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1196&MId=11648&Ver=4>

*This is being held as a remote 'consultative' meeting. While the meeting will be webcast live to enable public access, it is not being held as a public meeting in accordance with the Local Government Act 1972.

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

3

LATE ITEMS

To identify items have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes)

4

DECLARATION OF INTERESTS

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

5

APOLOGIES

To receive apologies for absence

6

OPEN FORUM/COMMUNITY FORUM

In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remain in place, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.

7

MINUTES - 11 MARCH 2021

5 - 8

To receive the minutes of the meeting held on 11 March 2021

8

COMMUNITY COMMITTEE APPOINTMENTS 2021/22

9 - 22

To receive and consider the attached report of the City Solicitor

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INNER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT

23 - 32

To receive and consider the attached report of the Head of Locality Partnerships

10

**INNER NORTH WEST COMMUNITY
COMMITTEE - UPDATE REPORT**

33 -
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To receive and consider the attached report of the
Head of Locality Partnerships

11

**INNER NORTH WEST COMMUNITY
COMMITTEE YOUTH ACTIVITY FUND
CONSULTATION REPORT**

61 -
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To receive and consider the attached report of the
Head of Locality Partnerships

12

DATES AND TIMES OF FUTURE MEETINGS

Proposed dates for remainder of 2021/22
Municipal Year:

- Wednesday, 29 September 2021 at 6.00 p.m.
- Wednesday, 6 January 2022 at 6.00 p.m.
- Wednesday, 30 March 2022 at 6.00 p.m.

2

a)

b)

INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 11TH MARCH, 2021

PRESENT: Councillor J Akhtar in the Chair

Councillors K Brooks, C Howley, C Knight,
A Marshall-Katung and J Pryor

11 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

12 Exempt Information - Possible Exclusion of Press and Public

There was no exempt information.

13 Late Items

There were no late items.

14 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

15 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J Bentley, A Garthwaite and N Walshaw.

16 Open Forum

In order to facilitate the Open Forum whilst Community Committees were being held remotely, the process had been adapted so that members of the public were able to submit written representations in advance of the meeting on any matter which fell within the Committee's terms of reference.

The following submissions had been made:

From a Hyde Park resident:

When are the planters in Hyde Park going to be removed? Residents' journeys are taking longer which is creating more pollution. I have observed vans and trucks both getting stuck and now lockdown is easing the main routes will be busier. Where is the evidence to show if this is working in terms of pollution/congestion before and during the installation.

It was reported that evidence into the effectiveness of the planters was still being gathered. Some had already been removed from locations that

Draft minutes to be approved at the meeting
to be held on Date Not Specified

included Royal Park and Alexandra Road and there would be a full evaluation at the end of the trial period.

From Hyde Park and Moorland Residents:

What are the Councillors going to do about anti-social behaviour in our area especially that caused by students. I have been a resident for 20 years and I am faced with noise nuisance, drug taking in the street, parties. We were pleased when the recent PSPO was launched but since then the bins and litter still block the streets and we are all sleep deprived due to parties night after night. Whose responsibility is it to address these problems, (Police, landlords, Council, Universities?) when will some meaningful action be taken? Home is now needed more than ever as a safety net

It was reported that there had been engagement with local residents. There had been regular police patrols in the area and a problem tenant had been identified. This tenant had now moved on and it was hoped that the situation would now improve. It was suggested that a further meeting be arranged with residents and partners including the Anti-Social Behaviour Team, Universities and Police.

17 Minutes - 3 December 2020

RESOLVED – That the minutes of the meeting held on 3 December 2021 be confirmed as a correct record.

18 Draft Connecting Leeds Transport Strategy - Consultation

The report of the Director of City Development brought Members attention to details of the consultation on the draft Connecting Leeds Transport Strategy.

The Chair welcomed Paul Foster, Transport Planning Manager and Finn Campbell, Team Leader (Forward Planning) to the meeting for this item.

The Committee received a presentation on the draft Connecting Leeds Transport Strategy. The following was highlighted:

- The draft strategy had been considered at Executive Board in December 2020 before going out to consultation.
- The strategy vision was for a city where nobody needed a car and everyone had an affordable, accessible and zero carbon choice for travel.
- There were three main aims to the strategy:
 - Tackling Climate Change
 - Delivering Inclusive Growth
 - Improving Health & Wellbeing
- Targets for the types of travel which would reduce the use of individual vehicles.
- Targets to reduce the numbers of people killed or seriously injured in traffic accidents.

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- The need to reduce CO2 emissions.
- The six big moves:
 - De-carbonising transport
 - Creating healthier streets, spaces and communities
 - Transforming the city centre
 - Enhancing public transport
 - New mobility solutions
 - Delivery of a mass transit network
- Key feedback for Inner North West from the 2016 Transport Conversation.

In response to questions it was reported that the strategy would take account of the requirements for people with disabilities and other health issues.

RESOLVED – That the report and presentation be noted.

19 Inner North West Community Committee - Finance Report

The report of the Head of Stronger Communities presented the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2020/21.

Marcia Cunningham, Localities Officer presented the report.

Issues highlighted included the following:

- Remaining balance in the Wellbeing Revenue Fund. There had been some unspent monies due to projects not being delivered. Members agreed this should be returned to the pot. The balance would now be £16,573.
- Balances remaining from the Covid 19 funding pots. There was £3,290.95 in the main pot and £2,638.95 in the Tier 3 pot. The Tier 3 pot needed spending by the end of the month.
- Applications for funding – as the budget had not yet been agreed it had been decided to hold a separate funding meeting.
- Youth Activities Fund budget – further funding had been returned and there was £3,300 remaining. There were also further funding applications to consider.
- Remaining Capital Budget - £15,298 remaining
- Remaining Community Infrastructure Levy Budget - – there was also additional funding to be injected into this pot.

RESOLVED –

- (1) That details of the Wellbeing Budget position be noted.
- (2) That monitoring information of funded projects be noted.
- (3) That details of the Youth Activities Fund be noted.
- (4) That details of the Small Grants & Skips Budget be noted.
- (5) That details of the Capital Budget be noted.

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to be held on Date Not Specified

(6) That details of the Community Infrastructure Levy be noted.

20 Inner North West Community Committee - Update Report

The report of the Head of Stronger Communities brought Members' attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning, or to request a more detailed report on a particular issue.

Marcia Cunningham, Localities Officer presented the report.

Members' attention was brought to the following:

- Children's & Families Sub-Group planned to meet as soon as the results of the online survey was known as to what young people wanted to see in their area. The survey had taken place due to the cancellation of the Youth Summit.
- Environment – there had been a sub-group with a focus on graffiti. Partners in attendance included the Universities. Information would be sent out to residents in targeted areas.
- Mental Health Workshops that had been funded by the Community Committee fund –the first one had been held in February and good feedback had been received. There would be another one on 12 April 2021.

RESOLVED – That the report be noted.

21 Dates, Times and Venues of Community Committee Meetings 2021/2022

The report of the City Solicitor presented proposals for meeting dates for the 2021/22 Municipal Year.

It was proposed that meetings should still be held on Thursdays at 6.00 p.m. Members requested that the day be changed as the Community Committee often clashed with meetings of Plans Panels. Members indicated that Wednesday would be the preferred day for holding meetings.

RESOLVED – That a revised schedule of meetings of the Inner North West Community Committee for the 2021/22 Municipal Year be prepared.



Report of: City Solicitor

Report to: Inner North West Community Committee (Headingley & Hyde Park, Little London & Woodhouse and Weetwood wards)

Report author: Andy Booth (0113 37 88665)

Date: 15 July 2021 For decision

Community Committee Appointments 2021/2022

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Akhtar as Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2021/22

1. Members are invited to note the appointment of Councillor Akhtar as Chair of the Community Committee for 2021/22, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appointments for the 2021/22 municipal year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Cardigan Centre	1	Cllr N Walshaw
Swarthmore Education Centre	1	Vacancy (former Cllr C Knight)
Ireland Wood Children’s Centre	1	Vacancy (former Cllr C Knight)
Holt Park LCP & Woodsley LCP (meet jointly)	1	Shared between Cllr K Brooks and Cllr A Marshall Katung
Leeds Student Medical Practice	1	Cllr J Akhtar
Housing Advisory Panel	1 Member per ward	Cllr J Akhtar Cllr A Garthwaite Cllr J Bentley
Champions/Lead Members		
Environment & Community Safety	1	Cllr A Garthwaite
Children’s Services	1	Cllr J Pryor
Employment, Skills & Welfare	1	Vacancy (former Cllr C Knight)
Health & Wellbeing & Adult Social Care	1	Cllr N Walshaw
Corporate Parenting Board	1	Cllr J Pryor
Extended Services North West Cluster	1	Cllr C Howley

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

Local Housing Advisory Panels

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

During 2021/22 HAPs continue to focus their interest and resources on supporting local community projects and activities in response to COVID-19, along with contributing to wider Best Council Plan priorities.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

The Inner North West Community Committee in their 2021/22 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Inner North West HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose and to tackle the health inequalities that exist both within local communities and across Leeds. LCPS are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>

From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at Local Care Partnership meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.

In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.

All LCPs are now in place and meet on a regular (usually monthly) basis. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. LCPs have played a vital role in the local coordination of the COVID response. As we emerge from COVID it is likely that most LCP meetings will remain virtual with quarterly in person meetings to facilitate networking and strengthen relationships.

Members are an integral part of Local Care Partnerships and we are requesting that the links between Local Care Partnerships and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to the LCPs aligned to their Committee.

Community Committee 'Champions'

17. The Community Committee Champions role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
18. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
19. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Parenting Board

21. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
22. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
23. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the ‘Care Promise’ for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children’s services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board’s work.

24. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2020/21 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
25. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

Children's Services Cluster Partnerships

26. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
27. They aim to:
 - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;
 - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
28. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
29. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
30. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
31. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

d. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

e. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

f. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

g. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exception to this is for "fraud, or other deliberate wrongdoing or recklessness". The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

h. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

32. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

33. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
34. The Committee is also invited to note the appointment of Councillor Akhtar, as Chair of the Community Committee for the duration of 2021/22, as agreed at the recent Annual Meeting of Council.

Background information

- None

Community Committee Appointments to Outside Bodies (North West Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Last App'mnt	Group
Cardigan Centre	Yes	1	Jun-21	1	Neil Walshaw	Y	Annual	Jun-19	Labour
Swarthmore Education Centre	Yes	1	Jun-21	1	C Knight	Y	Annual	Jun-19	Labour
Ireland Wood Children's Centre Management Committee	Yes	1	Jun-21	1	C Knight	Y	Annual	Jun-19	Labour
Inner North West Housing Advisory Panel	No	3	Jun-21	3	J Akhtar	Y	Annual	Jun-19	Labour
					A Garthwaite	Y	Annual	Jun-19	Labour
					J Bentley	Y	Annual	Jun-19	Labour
Extended Services North West Cluster	No	1	Jun-21	1	C Howley	Y	Annual	Jun-19	Lib Dem
Holt Park LCP & Woodsley LCP	No	1	Jun-21	1	K Brooks/A Marshall K	Y	Annual	Mar-20	Labour
Leeds Student Medical Practice	No	1	Jun-21	1	J Akhtar	Y	Annual	Mar-20	Labour

	10	10	10
Number of places	9		
Places held pending review	9		
Places currently filled beyond July 10	0		
Number of places to fill	9		
Number of Members in the Committee Area	9	Percentage of Members on the Committee	Notional Places Allocated
Labour	7	78	7.78
Liberal Democrat	2	22	2.22
Conservative	0	0	0.00
	0	0	0.00
Total	9		

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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6973	Burmantofts & Richmond Hill	4342
		Gipton & Harehills	2631
Inner North East	2978	Chapel Allerton	1893
		Moortown	484
		Roundhay	601
Inner North West	3671	Headingley & Hyde Park	490
		Little London & Woodhouse	1882
		Weetwood	1299
Inner South	6305	Beeston & Holbeck	2404
		Hunslet & Riverside	1791
		Middleton Park	2110
Inner West	8006	Armley	2662
		Bramley & Stanningley	2926
		Kirkstall	2418
Outer East	4306	Killingbeck & Seacroft	4306
Outer North East	2315	Alwoodley	1096
		Harewood	372
		Wetherby	847
Outer North West	3586	Adel & Wharfedale	631
		Guiseley & Rawdon	698
		Horsforth	877
		Otley & Yeadon	1380
Outer South	4140	Ardley & Robin Hood	875
		Morley North	922
		Morley South	1087
		Rothwell	1256
Outer South East	5369	Crossgates & Whinmoor	1844
		Garforth & Swillington	868
		Kippax & Methley	1122
		Temple Newsam	1535
Outer West	4955	Calverley & Farsley	715
		Farnley & Wortley	2512
		Pudsey	1728

(2020/21 Year End)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Carl Hinchliffe

Tel: 07712 216480

Date: 15th July 2021

For decision

Inner North West Community Committee – Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee,

designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

13. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
- details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

14. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2021/22

15. The total revenue budget approved by Executive Board for 2021/22 was **£94,030** for the Inner North West Community Committee. **Table 1** shows a carry forward figure of **£29,679** which includes underspends from projects completed in 2020//21. The total revenue funding available to the Community Committee for 2021/22 is therefore **£123,709**.

16. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

17. The Community Committee is asked to note that there is currently a remaining balance of **£7,812.33**. A full breakdown of the projects is listed in Table 1.

Table 1: Wellbeing Revenue 2021/22

	£
INCOME:2021/22	£94,030
Balance brought forward from previous year	£29,679
TOTAL AVAILABLE: 2021/22	£123,709

Ward Projects	£
Small Grants and Skips	£3,000
Community Engagement	£3,000
COVID 19	£15,000
YAF Summit	£1,200
Wilderness on your doorstep	£7,350
Leeds City Academy Youth Worker Support	£7,893.60
Money Buddies & Room Hire Costs	£24,450
Luttrell Outdoors Experiences	£3,000
Woodhouse Moor Tennis	£1,064.99
Cardigan Centre Older Persons Commissioned Project	£11,860
Festive Lights	£12,500
Woodhouse Moor Bye Law Enforcement	£10,597
Woodsley Women's Project	£10,000
Big Clear Out 2021	£1,000
Infant Safer Sleeping Commissioned Project	£4,028
Totals	£115,943.59
Balance remaining (Total)	£7,812.33

Delegated Decisions (DDN)

18. Since the last Inner North West Consultative Community Committee on 3rd March 2021, the following projects were approved by DDN, paragraphs 19 - 24.

19. The following ring fences were approved from the 21/22 Wellbeing Budget:

- Small Grants & Skips - £3,000
- Community Engagement - £3,000
- Youth Summit - £1,200
- Festive Lights - £12,500

20. The following projects were approved from the 21/22 Wellbeing Budget:

- Woodhouse Moor Bye Law Enforcement - £10,597
- Woodsley Women's Project - £10,000
- Big Clear Out 2021 - £1,000
- Infant Safer Sleeping Commissioned Project - £4,028

21. The following projects were approved from the 21/22 Capital Budget:

- Your Pantry at Meanwood CC - £4,855.85
- Leeds Youth Service INW Holiday Project - £2,020

22. The following projects were approved from the 21/22 Small Grants & Skips Budget:

- Irish Arts - £500
- Art Camp (Half Term) - £560
- Jungle Kids (Half Term) - £375
- PHAB - £422.79

23. The following projects were approved from the 21/22 Youth Activity Fund:

- Hyde Park Active - £4,000 (Headingley & Hyde Park, Little London & Woodhouse)
- Hyde Park FC - £4,000 (Headingley & Hyde Park, Little London & Woodhouse)
- Leeds Youth Service Weetwood Youth Project - £1,435 (Weetwood Ward)
- INW Holiday Project - £2,020
- Art Camp Eggstravaganza - £1,470
- The Welcome Inn Youth Group - £8,855

24. The following project was approved from the 21/22 CIL Budget:

- Gateway Church Ecological Survey - £1,387.92

New applications for consideration by the Community Committee

25. **Project Title:** Eatwell Café.

Name of Group or Organisation: Community Action Little London & Servia's

Total Project Cost: £9,484.75

Amount proposed: £9,484.75

Wards covered: Little London and Woodhouse ward

Project Description: The community project is currently run by 2 paid workers and supported by several local volunteers, providing local residents with a freshly cooked, affordable meal from the Eatwell Plate. The Eatwell cafe is a community hub and popular with local residents from a wide range of ethnic backgrounds, ages and abilities that come together over the basic need for food. In addition, it also acts as an effective community hub, where local residents can receive information and signposting to a range of community services, contributing to community cohesiveness, as well as the reduction of loneliness and social isolation.

26. **Project Title:** Hyde Park Unity Day (HPUD)

Name of Group or Organisation: Hyde Park Unity Day (HPUD)

Total Project Cost: £23,000

Amount proposed: £5,000

Wards covered: Headingley & Hyde Park

Project Description: The grant will be used to provide vital infrastructure for "Hyde Park Unity Day" a community celebration that takes place each summer in Hyde Park on Woodhouse Moore; the date is yet to be agreed but will be sometime between July and August ensuring that it does not clash with any culturally important dates. The event is a result of a diverse range of contributions from local organisations, individuals and groups who hold collective ownership over how the community is celebrated. Hyde Park Unity Day welcomes everyone within the local area and aims to be an inclusive and empowering platform. Each year Hyde Park Unity Day attracts new members and promotes new projects and local talent.

Monitoring Information

27. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

28. Monitoring information will be provided for the next committee meeting.

Youth Activities Fund Position 2021/22

29. The total available for spend in Inner North West Community Committee in 2020/21 including carry forward from previous year, was **£28,091.07**

30. The Community Committee is asked to note that so far, a total of **£21,780** has been allocated to projects, as listed in **Table 2**.

31. The Community Committee is asked to note that there is an available balance of **£6,707.82** in the Youth Activity Fund. A full breakdown of the projects is available on request.

Table 2: Youth Activities Fund 2021/22

Income	£
Carried forward from previous year 2020/21	£7,274.77
New YAF budget allocation for 2021/22	£24,790
Schemes approved in previous year to be delivered this year 2020/21	£3,973.70
Total available budget for this year 2021/22	£28,091.07

Projects 2020	Amount Approved
Art Camp Eggstravaganza	£1,470.00
The Welcome Inn Youth Group	£8,855.00
Hyde Park Active	£4,000.00
Leeds Hyde Park Football Season 2021/2022	£4,000.00
Weetwood Youth Project	£1,435.00
INW Holiday Project	£2,020.00
Total spend against projects	£21,780
Balance remaining	£6,707.82

New applications for consideration by the Community Committee

32. **Project Title:** Super Summer Art Camp @ Shire Oak

Name of Group or Organisation:

Total Project Cost: £38,750

Amount proposed: £3,600

Wards covered: Inner North West

Project Description: Art Camp will be running a Super Summer Camp from the 26th July until the 27th August 2021 and the group have lots of creative fun planned. They intend to offer places to vulnerable children from Inner North West areas of Leeds. The camp will offer a much needed break for the children and also the parents/carers. We will offer the places to Children who have been deemed to be vulnerable who would most benefit from attending. A mixture of activities are planned, from water slides, miniature ponies, Alpacas, pop singing, film making, TV presenting, Outdoor adventure, forest schools, bush craft, outdoor arts and crafts, bush crafts, yoga, circus skills, cookery, mini disco, dance, drama, music, DJing and lots and lots of surprises.

33. **Project Title:** Jungle Kids June Holiday Camp

Name of Group or Organisation: Jungle Kids Ltd

Total Project Cost: £4,000

Amount proposed: £4,000

Wards covered: Inner North West

Project Description: The grant will be used to provide disadvantaged families in the local area free childcare and meals over the summer holidays. We have had previous funding and worked with the local schools to target the families most in need of this funding.

Small Grants Budget & Skips 2021/22

34. At the last Community Committee on 3 March 2021 ward members approved a budget of **£3,000**. There is currently a remaining balance of **£965.43** detailed in **Table 3**.

Table 3: Small Grants & Skips 2021/22

Project	Organisation/Dept	Ward (s)	Amount Approved
Prince Philip Centre Friday PHAB Club	Prince Philip Centre PHAB Club	Headingley & Hyde Park Little London & Woodhouse Weetwood	£422.79
Irish Arts & Cultural activities in Headingley & Hyde Park 2021-22	Leeds Irish Arts Foundation	Headingley & Hyde Park	£500.00
Art Camp (June Half term)	Art Camp UK	Headingley & Hyde Park, Little London & Woodhouse	£560.00
Jungle Kids (June Half term)	Jungle Kids Ltd	Weetwood	£375.00
Skip	Hollin Lane Allotments	Weetwood	£176.78
Totals			£2,034.57
Small Grant & Skips remaining			£965.43

Capital Budget 2021/22

35. The Inner North West has a capital budget of **£21,142.47** available to spend, as a result of capital injections. Members are asked to note the capital allocation in **Table 4**.

TABLE 4: Capital 2021/22

	£
Capital Injection May 2021	£10,700
Starting total	£25,998.32
Your Pantry at Meanwood Community Centre	£4,855.85
Balance remaining	£21,142.47

Community Infrastructure Levy (CIL) Budget 2021/22

36. The Community Committee is asked to note that as of June 2021 there is **£123,255.70** total available to the committee. There is currently a remaining balance of **£121,867.78** detailed in **Table 5**.

TABLE 5: CIL 2021/22

	£
Budget as of May 21	£123,255.70
St Mark's Woodhouse Ecological Survey	£1,387.92
Balance remaining	£121,867.78

Corporate Considerations

Consultation and Engagement

37. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

38. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

39. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

40. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

41. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

42. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

43. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

44. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Review of the minimum conditions (paragraph 13)
- c. Monitoring information of its funded projects (paragraph 27)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants & Skips Budget (Table 3)
- f. Details of the Capital Budget (Table 4)
- g. Details of Community Infrastructure Levy (Table 5)



Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Carl Hinchliffe

Tel: 07712 216480

Date: 15th July 2021

For decision

Inner North West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. To make nominations to each of the Inner North West Sub Groups for 2021/22.

Main issues

Sub Group Nominations

4. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Inner North West Community Committee Sub Groups for 2021/22. The current representatives are shown below:

Sub Group	Number of places	(Current) appointees	(Current) Community Committee Champion
Environmental Sub Group	3	Cllr Garthwaite (Chair) Cllr Bentley Vacant slot for Little London & Woodhouse	Cllr A Garthwaite
Children & Families Sub Group	3	Cllr Pryor (Chair) Cllr Howley Cllr Marshall-Katung	Cllr J Pryor

- Members are invited to nominate representatives for each of the Inner North West Community Committee Sub Groups.

Updates by theme

Children and Families: Champion Cllr Pryor

- The Children & Families Sub Group has not met since the last Inner North West Committee meeting on the 11th March 2021.
- A separate report is attached with the committee agenda papers for discussion elsewhere in the meeting in relation to the Inner North West Youth Activity Fund Consultation Survey.

Environmental: Champion Cllr Garthwaite

- The Environmental Sub Group has been focused on planning the 'Big Clear Out' and tackling graffiti in Hyde Park. The Big Clear Out was organised as a collaborative project with the University of Leeds and private and third sector partners; coming together to plan the various stages of the project including leafleting, collection and transportation of donations and running pop up shops across the most deprived neighbourhoods of the city, to ensure people in need could benefit from the donations. This project faced a number of challenges mainly due to COVID-19, however the partnership of the different sectors is very positive, especially with private landlord and letting agency involvement.
- The graffiti group made up of several Leeds City Council teams and other public, private and third sector representatives has met 3 times since December 2020, to work on a joined up approach to graffiti in Hyde Park. The group has decided to develop a graffiti free zone starting with the Thornville's. The work will be developed in stages, obtaining consent from private owners, cleaning off graffiti, then covering areas with anti-graffiti paint. Another idea to be developed is the installation of trellises with plants onto walls to discourage graffiti and promote a greener neighbourhood.

Cleaner Neighbourhoods Team (Street Cleansing and Environmental Action)

Public Spaces Protection Order (PSPO)

- Chris Chamberlain Area Manager, Hyde Park, Little London and Woodhouse is looking in to the timeframes for implementation of the Public Space Protection Order.

Headingley & Hyde Park, Little London and Woodhouse

Student Changeover

11. The deployment of additional resources began on the 16th June and is still ongoing. There have been additional refuse vehicles operating in the area, supporting the work of the Cleaner Neighbourhoods Team who brought in several extra street cleansing crews and enforcement staff. Most waste that was collected by these teams was taken to the city's Recycling and Energy Recovery Facility (RERF).
12. There was some uncertainty this year of how many students would have left their accommodation early. It has been a challenging period in relation to the amount of waste which has been collected and in particular, the clear up work around this. Additional recycling bring banks were located across the area and the frequency that they were emptied was increased during the student changeover period.

Street Cleansing Vacancies

13. 1 x Assistant Chargehand vacancy recruitment taking place later in July.

Weetwood

Street Cleansing Vacancies

14. 2 x Environmental Action Operative vacancies recruitment taking place in July/August.

Graffiti

15. Continuing to prioritise offensive graffiti in the first instance.

Employment, Skills and Welfare: Champion (Vacant post)

16. The next update from Employment & Skills will be provided for the September committee meeting.

Health and Well-Being: Champion Cllr Walshaw

Uptake of Long Covid-19 Support Services

17. Work is currently underway to encourage local people within inner west wards to understand and identify if they present with 'Long COVID-19' symptoms and if so, seek help through their local GP service. Uptake is low within some wards but this is nothing to be alarmed about as cases are proportionally low across the city, however we would like any local residents who feel they may have symptoms to access the service provided. There is a Leeds City Council Public Health information sheet with more detail from the Long-Term Conditions Team. For more information please contact the following Public Health officers; Carl.Mackie@leeds.gov.uk or Jonathan.Hindley@leeds.gov.uk

Best Start Zone

18. The Best Start Zone is a partnership group of statutory and third sector organisations who work with families and children in this zone. The aim of the group is to make the first 1,001 days of a child's life the very best it can be, so that they reach their full potential and can contribute to civic life. The work is varied and below are some examples of current projects.

Wellbeing Baskets Perinatal Mental Health

19. From a request in February 2021, funding was successfully secured from the Leeds City Council Public Health Resource Centre Budget. The money was requested to provide family support packs (wellbeing baskets) which also include guides on overall parent/carer/family holistic wellbeing, home education and wrap around support services provided by Leeds City Council children's centres and essential community partners. As identified by the children's centre management, the project will work as follows:

- Focus around maternal/paternal mental health and wellbeing (a small number of baskets will be reserved for male parents/carers/guardians).
- Work to put together some packs for families (mother or father) where Public Health identified need (the packs would not be gifted to everyone).
- Packs are targeted, making it a very specific allocation to be provided alongside the intervention, so they reach the families who most need the support.

Art Packs for Children

20. Local councillors have very kindly gifted the remaining art packs given out at the pop up COVID-19 testing centre in Little London, to go out alongside the wellbeing baskets to the most vulnerable families. These packs have been warmly welcomed by parents.

Baby Box Scheme

21. It is not known why some babies die suddenly from Sudden Infant Death Syndrome, or cot death but the NHS have found that there is an association between sleeping with your baby on a bed, sofa or chair (co-sleeping) and SIDS.

22. You should never sleep with your baby on a sofa or armchair and you should not share a bed with your baby if you have been smoking, drinking alcohol or taking drugs. A baby should be placed on their back in a cot or Moses baskets in the same room as their parents for the first 6 months. Some of our poorest parents, carers and guardians are short on space and spare rooms. Some of our local families live in shared accommodation, multiple occupancy accommodation and extended family circumstances, where available space is at a premium.

23. Many of our local parents do not have the income or finances to purchase cots or Moses baskets. The Baby Box Scheme was a fantastic success, with high demand by local children's centres. The baby box allowed the child to sleep close to his or her parents on a

safe surface with room to breathe, as baby boxes in effect are non-toxic, sustainable cardboard cribs.

Moses Basket Scheme

24. In conjunction with the Leeds City Council Project Development Team, Public Health and children's centre managers, money has now been secured for the Moses Basket Scheme, with support from local councillors and the Localities Officer. This project has commenced with 50 baskets being made available to local families who are most in need.
25. Supplying Moses baskets to local mothers now the Baby Box Scheme has ceased, is really important. This allows midwives to sign post the poorest families to access free Moses baskets to promote safe sleeping behaviour and new-born welfare and importantly develop wrap around care from health professionals and local charities to promote safe, healthy and strong childhood development.
26. This project is in partnership with the community organisation The Cardigan Centre to utilise expertise in community engagement in a culturally diverse catchment area.

The Moses Basket Project: Hyde Park

27. There is a persistent gap between deprived Leeds and Leeds overall, especially in the resources poorer families have at their disposal to facilitate safe sleeping for their babies. Hyde Park historically has been one of the poorest wards in the city in terms of child poverty, with as high as 56.7% of children living in poverty. Family Outreach Workers from local children's centres see this poverty and lack of resources on a daily basis.
28. Because of the high need and demand for early year services, support and resources for families due to levels of deprivation, there has been a Best Start Zone presence in the ward for the last 4 years. Best Start Zones are partner driven initiatives looking at making the first 1,001 days of a child's life the very best it can, as from conception to year 2 are the fundamental building blocks for a child's development.
29. One of the most important aspects of this project is that it does not simply involve giving the parent a free or on loan Moses basket and then leaving the parent unsupported. This evidenced, tried and tested scheme allows early year's health professionals and practitioners such as Midwives, health visitors and Family Outreach Workers to assess which families are most in need of a service like this. Once engaged with the parent it allows a local children's centre, trusted third sector partners and health professionals to assess a parent and child's requirements. It can then wrap around the family a whole host of services which help the families become confident and successful parents and provide the child with its very best chance to develop to its full potential.
30. Courses such as PBB (Pregnancy, Birth and Beyond) and HENRY (Health, Exercise and Nutrition for the Really Young) allow parents, carers and guardians to develop knowledge, skills and practice to raise a healthy and happy family. Service provision is a wide spectrum extending to ESOL language classes as required.

31. Introducing local community members who are new or existing parents to local services via the Moses Basket Scheme can also help services identify and help with other extremely serious family issues such as safeguarding, domestic abuse and violence and financial difficulties such as eviction and court cases concerning debt.

Better Together

32. Our local Leeds City Council commissioned outreach services Better Together continue to promote safe COVID-19 messages door to door and business to business, around testing, safety and vaccinations. The outreach teams work alongside Community Health Development Workers, volunteers and Public Health officers. Teams have recently been promoting the roving COVID-19 Vaccination Bus which has been situated at the Leeds Grand Mosque.

Updates from Key Services

Housing Leeds

Performance information for Rent Collection: Weetwood & Little London

Office	Collection rate at week 11 2020/21 (higher is better)
Weetwood	92.58% (down from 92.61% last year) – reduction of 0.03%
Little London	93.95% (Higher from 93.04% last year) - increase of 0.91%
City average	93.73%

Office	Arrears as % of rent charged at week 11 2020/1 (lower is better)
Weetwood	4.20%: in monetary terms, £192k Last year the debt was £193k, a reduction of £1k
Little London	3.51%: in monetary terms, £331k Last year the debt was £373k, a reduction of £42k

33. Rent collection has reduced for the Weetwood office compared to last year and increased in the Little London area. The latest performance figures are carrying an extra week's worth of rent i.e. a 5 week month and the impact of COVID-19 has also been taken into account.

34. Debt has reduced for both Weetwood and Little London compared to week 11 last year. The direction of travel is good for both areas and hopefully this trend will continue.

Universal Credit

35. The Inner North West area has seen an increase in the number of people who are claiming Universal Credit.

Weetwood

- 271 cases
- £5.72 of debt
- 105 managed payments to landlords and 66 3rd party deductions

Little London

- 728 cases
- £20.46 of debt
- 211 managed payments to landlords and 123 3rd party deductions in place

- Total number of cases for the city = 15,943
- Total average debt for the city = - £1.35

Annual Tenancy Check In Programme

36. Housing Leeds have recently launched an Annual Tenancy Check In Programme (formerly known as Annual Tenancy Contact/Annual Home Visit). The Annual Tenancy Check In Programme was launched on Tuesday 1st June 2021 and following feedback now reflects the different ways in which contact might happen. Rather than all check-ins being completed in the tenant's home, face to face, it will be completed either face to face, over the telephone or online, depending on circumstances.

Online

37. Letters/emails will be sent to a pilot group of 1,000 customers who have been chosen to have an online check in. This will give the residents identified the opportunity to complete the annual tenancy check virtually. After the pilot group has taken place this will be reviewed.

Telephone Group

38. The information on customers who have been identified as needing a telephone check-in has now been developed. All officers have a list of all residents to contact in order to complete the annual tenancy check in.

Visit Group

39. The main visit programme will not begin until at least the 21st June 2021. However, Housing Leeds recognise that there are a small group of tenants (under 3% of tenants citywide) where they have a particular vulnerability e.g. hoarding, poor internal property condition, previous safeguarding concern, where it is important that they review their situation to monitor health and safety risks to the tenant and others living nearby. For these tenants the officers have been tasked to look into visits as a priority and to begin making contact and undertaking annual tenancy check ins from Tuesday 1st June 2021.

Lettings

Housing Office	Number of properties let
Weetwood	14
Little London	19

Estate Walkabouts

40. All this year's walkabouts have been arranged and dates confirmed. Housing Leeds have advised the Housing Officers to book them in their diaries and invite the local ward members and tenant representatives to attend, in line with COVID-19 risk assessments. Key themes having been identified from walkabouts so far are; waste in gardens, overgrown hedges and leaves in some communal walkways.

Block Inspection or High Rise Feedback

41. Housing Leeds carry out weekly block sweeps on all high rise blocks. All issues that are identified by the Housing Officer are actioned accordingly. Housing Leeds also receive daily Stage 1 Fire Safety Reports from its cleaning contractors which are actioned in line with the Fire Safety Procedure. Stage 2 fire safety checks are also carried out with any necessary repairs actioned.

Anti-Social Behaviour

42. During the pandemic and the restrictions that have been put in place, Housing Leeds have seen a rise in reports of noise nuisance and breaches of social distancing guidelines. Housing Leeds, the Leeds Anti-Social Behaviour Team and West Yorkshire Police are working together at this difficult time and encourage residents to report all breaches either online or over the telephone. All breaches of Government restrictions must be reported to West Yorkshire Police.

Housing Advisory Panel

43. The Inner North West Housing Advisory Panel continues to meet virtually, to hear how housing services are responding to the pandemic and to consider funding applications for community and environmental projects which benefit council tenants and the wider community. For this financial year, the Inner North West Housing Advisory Panel received a budget allocation of £36,090, including a carry forward figure of £2,946.

44. Projects continue to be funded, with the following due to start in the near future. Some of these were postponed in the last financial year as a result of the COVID-19 pandemic;

- Howdens Community Environmental Project: HAP contribution £1,650
- Marlborough Community Gardening Project: HAP contribution £2,375
- Citywide Parenting Programme: HAP contribution £2,216
- Little London Community Day: HAP contribution £2,165

Breeze Team

45. The vision for Breeze Membership is to give all children and young people in Leeds access to a wide range of rich and diverse cultural and sporting activities. This will be achieved through a range of free, discounted and VIP access to services, to make Leeds the best city for young people to grow up in.

Aims

46. Providing opportunity for all children and young people to access quality provision by working with cultural, sporting and commercial leisure sectors in Leeds, to offer discounted or free access to services and activities with a Breeze Leeds membership by;

- Removing barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
- Offering engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events, as well as other services from partners across the city.
- Ensuring young people are consulted with and at the heart of what we do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

Strategy

47. A strategy has been developed to ensure that this can happen:

- To introduce a paid annual membership to Breeze, to add value and credibility to the scheme.
- To offer a free membership to children on free school meals.
- Re-brand the membership to position it as a new product but maintain links with the quality recognition of the events and services provided by Breeze.
- To engage with council services and the commercial sector to secure discounts (annual and seasonal) or exclusive VIP offers (early bird ticketing, VIP packages) in areas of:
 - a. Family and young people leisure venues
 - b. Visitor attractions and museums
 - c. Leisure centres and sporting facilities
 - d. Cinemas and theatres
 - e. Play Centres
 - f. Holiday events and activities
 - g. Sporting events (Leeds United and Leeds Rhinos)
 - h. Concerts and festivals
 - i. Shops
 - j. Food venues
- Redevelop the website to support the new brand and its offer and sign up, to ensure it is engaging and attractive to the target audience.
- Develop an 'app' to support the membership along, with push notifications of new offers and promotions.

- Devise a successful 'launch' marketing campaign through schools, digital platforms and through cultural and sporting venues.
- Develop a full communication strategy to continually support the services provided by the membership to be focused on social media and digital communications.
- To establish a young people's project team to be able to continually consult and support the development of Breeze and all its services.

Project updates: Wellbeing, YAF, Capital and CIL

48. To be provided for the next meeting.

Project updates: COVID-19

49. To be provided for the next meeting.

Social Media

50. Appendix 4 provides information on posts and details recent social media activity for the Inner North West Community Committee Facebook page.

Corporate Considerations

Consultation and Engagement

51. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

52. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

53. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

54. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

55. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

56. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

57. The report provides up to date information on key areas of work for the Community Committee.

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Inner North West Community Committee & COVID-19 Groups

FACEBOOK highlights

10 February 2021 – 30 June 2021

Inner North West Community Committee

Since 10th February 2021 the Inner North West Community Committee Facebook page has gained: **1 new page 'likes'** (and currently has) **794 followers**.

This means that this is the **third** most popular Community Committee page.



There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 10th February 2021 is the LCC Inner North West Community Committee post regarding Unemployed? Take a look at what Leeds Jobshop has got to offer...

- has reached a total of **213** people

The following below are screenshots of the most popular three posts since the 10th February 2021. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – LCC Inner North West Community Committee Post: Unemployed?


Take a look at what Leeds Jobshop has got to offer....


213 people had this post delivered to them and it had 2 post clicks, with 2 likes, comments and shares.



Leeds City Council Inner North West Community Committee •••
19 May · 🌐

Unemployed? Take a look at what Leeds Jobshop has got to offer

**Leeds City Council**
Jobshops


**European Union**
European Social Fund

Jobshop Employability Support Programme

Are you over 18? Do you live in Leeds? Are you unemployed?

If you would like some one to one support with finding employment then we can help!

Email – jobshops@leeds.gov.uk with your name and a telephone number and one of our team will call you back!!



✔ Get more likes, comments and shares
When you boost this post, you'll show it to more people.

213 People reached 4 Engagements

Like Comment

Performance for your post

213 People Reached

2 Likes, Comments & Shares

0 Likes 0 On Post 0 On Shares

0 Comments 0 On Post 0 On Shares

2 Shares 1 On Post 1 On Shares

2 Post Clicks

0 Photo views 0 Link clicks 2 Other Clicks

NEGATIVE FEEDBACK

0 Hide post 0 Hide all posts

0 Report as spam 0 Unlike Page

Reported stats may be delayed from what appears on posts



2nd Place – LCC Inner North West Community Committee Post: We officially declare Clay Pit Lane – open! 🎉🎉

79 people had this post delivered, with 3 post clicks with 2 likes, comments & shares.

Leeds City Council Inner North West Community Committee •••
11 June · 🌐

79 People Reached

2 Likes, Comments & Shares ⓘ

1 Likes	1 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

3 Post Clicks

1 Photo views	0 Link clicks ⓘ	2 Other Clicks ⓘ
----------------------	------------------------	-------------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Cityconnect
10 June

Like Page

We officially declare Clay Pit Lane – open! 🎉🎉

Fab event this week as the ribbon was cut on our latest dedicated cycling and walking route in the heart of Leeds.

Double Olympic champion Alistair Brownlee and @MayorOfWY were in for the honours and take a spin on the new lane which runs from north Leeds past Leeds Arena.

School children, community groups and businesses who we've supported to walk more were also there... great to see so people out cycling in the sun!

Read more at - <http://ow.ly/jxWq50F7kEx>


Connecting Leeds

79 People reached **5** Engagements Boost Unavailable

2nd MOST POPULAR POST


3rd Place – LCC Inner North West Community Committee Post: New images of planned improvements to Leeds Station have been published today.

64 people had this post delivered to them. There were 4 post clicks and 0 reactions, comments and shares



Leeds City Council Inner North West Community Committee ***
16 June · 🌐

New images of planned improvements to Leeds Station have been published today.
The Leeds Station – Sustainable Travel Gateway scheme will improve the station's main entrance and surrounding area, creating a much more pedestrian-friendly environment.
The scheme will see the whole of New Station Street pedestrianised, the taxi rank to Bishopgate Street, and providing two large lifts between the two streets. This means people will be able to move safely between the station and ... See more



Leeds City Council
16 June

New images of planned improvements to Leeds Station have been published today.
The Leeds Station – Sustainable Travel Gateway scheme will improve the station's ...
See more

Performance for your post

64 People Reached

0 Likes, Comments & Shares ⓘ

0 Likes	0 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares

4 Post Clicks

2 Photo views	0 Link clicks ⓘ	2 Other Clicks ⓘ
-------------------------	---------------------------	----------------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Headingley & Hyde Park** has **54** members, **Little London & Woodhouse** has **52** members and **Weetwood** has **55** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

Headingley & Hyde Park: <https://www.facebook.com/groups/208547290232611>

Little London & Woodhouse: <https://www.facebook.com/groups/202806744152253>




Weetwood: <https://www.facebook.com/groups/362971477994614>

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Breeze Background



- Breeze is a well-known and recognised brand set up by Leeds City Council (LCC) for young people (0 to 19 years) Breezecard –
- Over 168,000 members. Current email database over 46,000.
- Breezeleeds.org – What’s on website for young people in Leeds
- Social Media presence
-  16,175  6038  1526
- Breeze Events on Tour / Mini Breeze – summer festival style events approx. 20,000 yp over the Summer
- Support for international events including World Triathlon / Tour de Yorkshire
- Breeze Friday & Saturday Night Project – drop in youth club style activities in leisure centres
- Breeze Healthy Holiday Camps – 10 holiday activity camps across the City
- Breeze has Talent – young talent competition

Moving Forward

Breeze[™]

- Breezecard has traditionally been a free card since 2000, it has given discount at leisure centres, council leisure facilities, acts as a junior library card, and gives free access to Breeze summer events.
- Over the last 6 months we have carried out consultation across the city and engaged a Leeds based Branding company to look at Breeze and what it is as a brand and what direction it needs to take now to continue to be a strong recognised Brand for young people and families in Leeds.
- To make that next step to improve the offer of the card, move to smart mobile technology , an annual fee of £5 per year (whilst still free to those economically disadvantaged) will now be introduced.
- The existing offers and discounts for Breezecard are limited and with little resources allocated to it, public perception of the card shows there is minimal value to it other than leisure centre discounts and access to Breeze summer events.
- The introduction of a fee based membership will be based on feedback from young people and their parents who have indicated an appetite for an extended offer which will be made accessible through a new website and app and a refreshed communication strategy to deliver the comprehensive offer.
- The Breeze card will now become the Breeze Pass





Breeze Background



To make Leeds the best city for young people to grow up in by giving all children and young people access to a rich and far-reaching programme of diverse cultural and sporting activities through a range of free, discounted and VIP access to services.

“Freedoms a Breeze”



Breeze Background



- Provide opportunities for all children and young people to access quality activities by working with cultural, sporting and commercial leisure sectors in Leeds to offer discounted or free access to services and activities with a Breeze Leeds membership.
- To move to a digital by default membership with better connection through an app (Physical cards will still be available)
- Remove barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
- Offer engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events as well as other services from partners across the city.
- Ensure young people are consulted with and are at the heart of what we do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

The Offer



- Feedback from the public consultation identified the following offers that young people and parents would want to see to make becoming a member attractive.

So we can develop the Breezecard offer, what would you value as a member?

			Response Percent	Response Total
1	Sport		59.55%	393
2	Cinema		66.82%	441
3	Food		58.18%	384
4	Theatre		74.09%	489
5	Summer Events		72.42%	478
6	Concerts		66.67%	440
7	Festivals		55.76%	368
8	Discounts in shops		46.82%	309
9	Other (please specify):		6.21%	41
			answered	660
			skipped	36

What you can offer as a Pass Perk

Breeze[™]

- Annual standard offer
- Month – these offers will not have any time limits but will run for a set month
- Time-limited offer, ie holiday time, evenings, quieter times, weekends only, for a specific time frame
- VIP experience – get a free drink with X, back stage tour etc,
- Early bird ticketing offer
- Competition prizes

What we can offer you



Offers

- Feature of the month – these are for strong offers that have limited restrictions, mentioned 3 times in one month
- Young people reviews – we will send a family or some young people to do a video review of your attraction to be featured on TikTok and Instagram Reels

Newsletters

- Monthly newsletters
- Perk of the month gets prominent position
- 3 additional perks mentions
- Link to full pass perks listings

Website and app

- All offers listed in the Pass Perks section
- New offers will get homepage mention for 1 month
- Selected Perk of the month will stay on home page for 1 month
- Push notifications to all app users for new offers
- Provide analytics to show user analytics the Breeze Pass is being used

Next steps...

Breeze[™]

If you are interested in being a Pass Perks Partner and would like to know more about how it can benefit your business please contact

Andrew.Cartwright@leeds.gov.uk

For more information





Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee

Report author: Marcia Cunningham

Tel: 07545604317

Date: 15th July 2021

To note

Community Committee Youth Activity Fund Consultation Report

Purpose of report

1. The report provides the Inner North West Community Committee with background and context on the decision to not have a Youth Summit in 2020/21.
2. The report provides the Inner North West Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year.
3. The report provides the Inner North West Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

Main issues

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. At the Community Committee Chairs Forum meeting in November 2020, Community Committee Chairs agreed that because of COVID-19, committees would deliver Youth Summits virtually this year, to ensure that events could still go ahead.
8. The plan was that the Youth Summits would be delivered before the spring round of Community Committees so that the event and Youth Activity Fund consultation could all feed in to the committee meeting. Staff in the Community Committee Team therefore were working with ward members and other council officers so that this could happen across all areas.
9. Given that we went in to a new national lockdown in December 2020 and that schools were closed at least until the 8th March 2021, the reality of the Youth Summits going ahead, albeit in a virtual format, were no longer realistic and the Communities Team were contacted by a number of Children's Champions regarding this matter.
10. After seeking advice from colleagues in Children's Services, the Executive Member for Communities agreed a proposal to postpone the Youth Summits. As the virtual Youth Summits could not be delivered before the end of the 2020/21 financial year, the Communities Team proposed that we would produce an online consultation survey on budget spend priorities with children and young people.
11. Capturing this feedback would ensure that young people were still able to inform the Youth Activity Fund spend for each committee in 2021/22. In this respect the survey would produce the same outcome as a physical Youth Summit, as priorities for budget spend could be presented to committees for their consideration, as the Communities Team have done in the past.

Reflections from the last 12 months

Youth Activity Fund Projects – Responding to the Pandemic

12. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 13 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
13. Staff in the Community Committee Team have spent a large proportion of their time liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.
14. Leeds being moved in to Tier 3 in November 2020 and then again, another full national lockdown commencing in December 2020, once again signalled the seriousness of the situation in the city and the rest of the country. In light of the news from central Government on the new national lockdown, the Community Committee Team consulted with colleagues in Public Health on the matter and the recommendation was

made that indoor youth group activity and most outdoor group activity should be suspended, with the exception of activity that was supporting vulnerable groups or targeted groups to help address specific issues, for example youth diversionary activity aimed at preventing anti-social behaviour in the run-up to and immediately after Bonfire Night. Using this approach encouraged everyone to reduce contact to help break the chain of transmission in Leeds.

15. Over the course of the last 13 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with, often working very differently, for example by moving their activity provision to an online virtual platform.
16. In some areas, including the Inner North West Community Committee area, activity packs have also been provided via the Youth Activity Fund. The packs were provided to young people and included a 'Youth Service Guide to Lockdown Life' (as well as a range of contacts and websites that young people may need), mindfulness activities, exercise advice, a time capsule to remember 'This Time in The Future', crosswords, puzzles and diary pages.
17. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and willingness to be agile in an ever changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.

Temporary Youth Activity Fund Revised Criteria

18. As discussed and agreed in the Community Committee Chairs Forum meeting in November 2020, as a result of the Coronavirus pandemic, the Executive Member for Communities agreed to apply some temporary flexibility until the end of the financial year to the current Youth Activity Funding criteria, to enable Community Committees to provide additional support to children and young people who may be experiencing greater disadvantages as a result of the pandemic and associated government restrictions/guidance.

Digital Inclusion

19. Over the last 13 months the Community Committee Team have received a number of requests from committees to fund digital equipment for children and young people from their COVID-19 monies.
20. Clearly there was a need for digital devices and data continued to be a significant barrier during the COVID-19 pandemic, with less prevalence of data support available. Potential options for committees to look at therefore when considering funding projects included, MiFi (a MiFi device can be connected to a cellular network and provides Internet access for up to ten devices), dongles to supplement device distribution, or support to families with devices who were unable to afford data.

21. As we continued to receive a number of similar requests and as a number of Community Committees were interested in spending monies on digital equipment and data, the Community Committee Team developed a checklist that would assist committees in making an informed decision when a request for funding for digital equipment and data was received.

Youth Activity Fund Consultation Survey

22. The Youth Activity Fund consultation survey was promoted from Monday 15th February 2021 until Friday 30th April, giving young people over two and a half months to provide feedback via the survey.

23. As the consultation survey ended on the 30th April this gave the Community Committee Team time to analyse the survey data & get reports ready for the summer committee meetings. The feedback however can also feed in to any Children's & Families Sub Group meetings that take place, in order to inform the committee's Youth Activity Fund spend.

24. Promotion of the survey has been publicised far and wide across the Inner North West Community Committee area, with information being posted on the Community Committee Facebook page, publicity being sent out to all our school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

25. As schools started to reopen from the 8th March, the Community Committee Team continued to make schools aware of the survey and its importance. This promotion continued until the 30th April in order to obtain as many feedback responses as possible.

26. As the Youth Service started to deliver some of their face to face service provision with young people from February 2021 onwards, the Communities Team also circulated paper copies to the service, so that they could get young people to fill surveys in.

27. The Inner North West Community Committee received 70 survey responses to the Youth Activity Fund survey.

Youth Activity Fund Consultation Survey Recommendations

28. The consultation surveys submitted by young people in the Inner North West Community Committee area suggest the following Youth Activity Fund priorities for 2021/22:

- a. Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- b. Majority of provision taking place regularly after school, in the evenings and on the weekend with some holiday camps.
- c. Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.

d. Popular activities included;

1. Sport clubs such as rugby and football
2. DJ skills and other music related activity
3. Drama and dance

(Other activities mentioned; art & crafts, trips & activity days, coding, Minecraft and boxing)

29. It is recommended that any projects funded by the Inner North West Community Committee from the Youth Activity Fund focus on these themes and activities in 2021/22.

30. It is also recommended that the Communities Team arrange a physical Youth Summit (maybe to incorporate a virtual element) this financial year, 2021/22. This will inform the Youth Activity Fund spend for 2022/23.

Appendix 2: Infographic outlining some insights from the Youth Activity Fund Consultation Survey

Appendix 6 is attached with this report.

Corporate Considerations

Consultation and Engagement

31. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

32. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

Equality and Diversity/Cohesion and Integration

33. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

34. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan

5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

35. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

36. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

37. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

38. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2021/22.

Recommendations

39. Members are asked to note:

- a. Reflections from the last 12 months during the pandemic (paragraphs 12 - 22).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 23 - 31).
- c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2021/22.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund consultation survey.
- e. That the Communities Team arrange a physical Youth Summit with young people this financial year, 2021/22 and that this informs the Youth Activity Fund spend for 2022/23.

Inner North West Community Committee

Some neighbourhood insights:

Headingley
Weetwood
Ireland Wood

→ Majority of young people are already taking part in activities out of school.

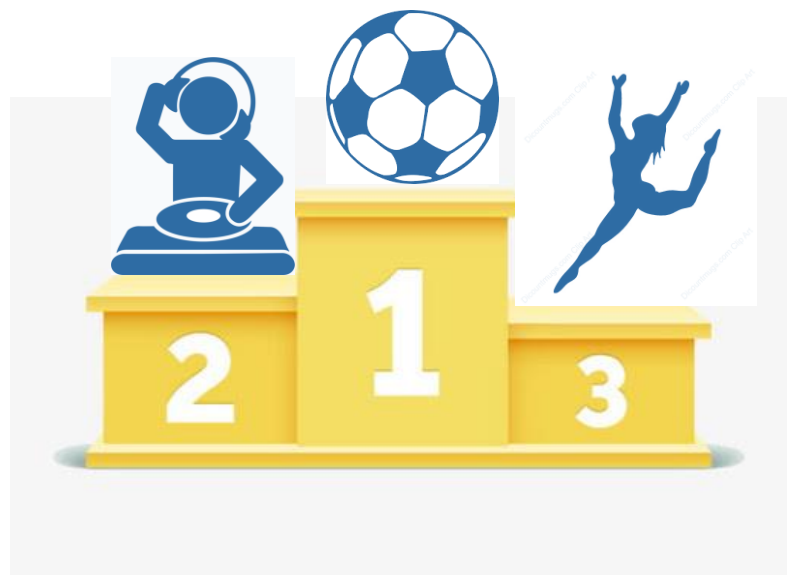
Hyde Park

→ Minority of young people are already taking part in activities out of school.

Little London
West Park
Woodhouse

→ 50% of young people are already taking part in activities out of school.

Most popular activity suggestions!



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